

**HIGHWAY ADVISORY COMMISSION  
MEETING MINUTES  
July 19, 2017**

**MEMBERS PRESENT:** Tom Vierzba, Ed Dills, Cheryl Everitt, Brian Galpin, Michael James, Ed Houle, Jim Mesite, Brian Wess, Larry Tobias

**MEMBERS ABSENT:** Joseph Rosario, Jean Meinzer

**OTHERS PRESENT:** Jim Reid (EPC DPW), Scot Cuthbertson (EPC DPW), Jennifer Irvine (EPC DPW), Troy Wiitala (EPC DPW), Ellen Heaverlo (EPC DPW), Nole Hopkins (EPC DPW),

**1. CALL MEETING TO ORDER**

Chair Vierzba called the meeting to order at 9:00 AM

**2. ABSENCES**

Mr. Rosario was not present and this was his fifth unexcused absence. Dismissal from the commission is pending. Ms. Meinzer's absence was excused.

**3. MEETING MINUTES**

**MOTION (Mr. Mesite/Mr. Dills)** to approve minutes of the June 21, 2017 meeting.  
**MOTION TO APPROVE CARRIED UNANIMOUSLY.**

**4. COMMISSIONER/CITIZEN COMMENTS**

- None

**5. STAFF REPORTS**

**A. ADMINISTRATION**

**Scot Cuthbertson (Deputy Director, Department of Public Works)**

- The Municipal Lease Program is moving forward. Purchase orders are being done and they should go before BoCC the beginning of August for approval.

- All HAC members are invited to join the Department of Public Works 2<sup>nd</sup> Quarterly Staff Meeting and Annual Picnic tomorrow, July 20<sup>th</sup> at 10:00 am at the Akers Facility.

**Jim Reid (Executive Director, Department of Public Works)**

- Mr. Reid briefed the Commission on a new brine making machine that was approved for purchase by BoCC yesterday. This machine will assist with snow removal efforts while keeping costs low.
- The 2<sup>nd</sup> Fleet shift (Thu – Sun) has been implemented. This will allow Fleet personnel to work on equipment while it is not in use instead of taking it off the line for preventive maintenance and repairs. This has been working well so far. Fleet has also implemented a ‘Try before Buy’ program in which equipment is tested by the appropriate personnel before being purchased.
- The striping/graphics for the new equipment has been done by Colorado Correctional Industries at a much cheaper rate than by previous vendors.
- Another Highway Entry Level Maintenance Worker class is scheduled to start in September.
- Maintenance budget for new roads accepted by the BoCC was discussed.
- Mr. Galpin inquired about local media doing updates on the work that DPW does to keep citizens informed. Mr. Reid explained that the County’s Public Information Office works closely with the local media in order get important information out to the public in a timely manner.
- Mr. Reid asked the HAC for assistance with coming up with a plan to station equipment on County owned properties around the county so that Highway personnel can cut down on equipment drive time to their work locations from the Akers Facility. Part of the challenge is to secure those locations. Mr. Tobias and Mr. Houle volunteered to assist with this task. Mr. Wess suggested to reach out to Tom Rogers who is a PPRTA member and due to his previous career might be able to provide valuable input.

**B. ENGINEERING DIVISION**

**Jennifer Irvine (County Engineer, Department of Public Works)**

- Updates on the Holtwood and Oilwell Bridge replacement work were given. The recent rain events did not significantly impact the progress. Mr. Tobias asked if these projects are on budget. Ms. Irvine replied that they are.
- Great progress is being made on the West Colorado Avenue Project. Old tires were uncovered when excavating the creek bank to install some storm sewer pipes. Typically, those were used in the past to stabilize creek banks. These tires were properly disposed of. There have also been some challenges with pedestrian traffic due to the location of the work zone. The contractor is working with local businesses as well as social media to provide updates on this project, and to discuss issues that businesses along the work zone may have. Mr. Tobias inquired if this project is on budget. Ms. Irvine state that some unexpected conditions developed which may result in additional funding requests.
- Ms. Irvine briefed the Commission on the Northgate Water Quality/Detention Basin. The goal of this project, for which some grant funding was received, is not only to

- improve water quality but also to address area drainage problems in partnership with the USAFA. A location for the detention basin has been determined.
- Sidewalks and median covers will be installed along Baptist Rd between Struthers Rd and Kingswood Dr. This project is made possible by BoCC's approval to use the remaining BRRTA funds. A press release is pending.
  - The Mesa Ridge Parkway Connection between Powers Blvd and Marksheffel Rd is now open to traffic. This project was funded by a developer, the Widefield Investment Group, with no cost to the County, although the plans were reviewed by Planning & Community Development personnel.
  - There will be another public meeting later this summer or early fall regarding the progress/alternative for the US 24 PEL (from Powers Blvd to Ramah). The project team has received a lot of good input from the public. Mr. Mesite asked why the westbound lanes of US 24 between Garrett Rd and Constitution Ave are being repaved. Ms. Irvine explained that there were issues with the subbase, and maintenance money had been set aside by CDOT for these repairs.
  - An update on the I-25 PEL/I-25 GAP Coalition (widening of I-25 between Monument and Castle Rock) was given. A joint work session between the Colorado Springs City Council and the Board of County Commissioners was held and alternatives for funding were discussed. One of the funding alternatives was to utilize some PPRTA funding. A ballot issue is being drafted to add that portion of I-25 within El Paso County to the 'A' list for PPRTA projects. The draft will be discussed at the next PPRTA meeting. The next I-25 GAP meeting is scheduled on September 26<sup>th</sup>, 2017.
  - Mr. Vierzba provided some updates to Ms. Irvine regarding several new housing developments in the Monument area.

#### C. HIGHWAY DIVISION

##### **Troy Wiitala (Highway Division Manager, Department of Public Works)**

- The recent rain has not impacted scheduled road maintenance a lot. There have been a few areas in the Security/Widefield part of the county where ditches overflowed and created some clean-up work.
- Graveling has been put on hold while chip sealing is being done as the trucks are being used to haul chip. When trucks become available during that time, they haul graveling material to stock pile areas close to the graveling locations.
- The Gravel Road Stabilization equipment testing is continuing.
- Mr. Wiitala briefed on the progress of dust abatement and chip sealing.
- The Tanager Ditch project is 99% complete.
- The Peyton Highway bridge replacement has begun and is moving forward at a good pace.
- Mr. Wiitala introduced the new Fleet Manager, Mr. Nole Hopkins to the Commission.

#### **6. APPROVAL OF SUB-COMMITTEE'S SUGGESTIONS REGARDING FREQUENCY, HAC MEMBER ENGAGEMENT AND LOCATION OF HAC MEETINGS**

- Mr. Vierzba brought below items pertaining to the Sub-Committee's findings that were discussed during the June 21<sup>st</sup> meeting before the Commission for vote:

1. *Without modifying the HAC Bylaws, shall the frequency of the HAC meetings be changed from a monthly meeting to a bi-monthly meeting schedule?* (All provisions of the HAC Bylaws Section Vi, B. **Meetings** shall remain in force)

**MOTION (Mr. Vierzba)** to change the HAC meeting frequency from monthly to bi-monthly. **MOTION PASSED WITH 8 VOTES IN FAVOR AND 1 VOTE AGAINST.**

2. *Shall the bi-monthly meetings be held in February, April, June, August, October and December of each year?*

**MOTION (Mr. Vierzba)** to hold bi-monthly meetings in February, April, June, August, October and December. **MOTION PASSED WITH 8 VOTES IN FAVOR AND 1 VOTE AGAINST.**

The new schedule will begin effective August 2017.

- 2a. *Shall the HAC amend their annual calendar of events to the schedule the reflected in the attachment on page 3?*

- a) The current schedule states that the HAC will accept nominations for the next year during the January business meeting and vote on new leadership as the last item of business during the February business meeting.
- b) This can be addressed by conducting the nomination process in December of the previous year or calling a special meeting in January for the explicit purpose of receiving nomination.

**MOTION (Mr. Vierzba)** to address nominations for the HAC either in December of the prior year or during a specially scheduled meeting in January. **MOTION PASSED UNANIMOUSLY.**

3. *Shall the HAC request The El Paso County Department of Public Works (EPC DPW) provide each member of the HAC a name tag reflecting that the person is an official member of the HAC?*

- a) **Rationale:** It is desired that HAC members be identifiable in public meetings enabling the public to recognize them as its representative and a source of contact for the EPC DPW. It is also important that HAC members be identifiable when attending EPC DPW functions so that said employees can engage the member in a meaningful dialogue.

**MOTION (Mr. Vierzba)** to request that EPC DPW provide name tags to all HAC members. **MOTION PASSED UNANIMOUSLY.**

4. *Shall the HAC request the EPC DPW provide each member of the HAC with business card sized handouts that contain contact information relevant*

*to the needs of the public, such as website addresses and pertinent EPC DPW phone numbers?*

- a) **Rationale:** HAC members cannot legally comment on behalf of the EPC DPW nor are members knowledgeable enough to provide detailed answers to the citizens of the County; directing the citizen to the appropriated expert/authority assists the information flow. The cards provide a convenient take-away for the citizen and direct them to the best source for resolution of their concern.

**MOTION (Mr. Vierzba)** to request that EPC DPW provide business card sized handouts with EPC DPW contact information to HAC members.

**MOTION PASSED UNANIMOUSLY.**

- 5. *Shall the HAC request the EPC DPW provide the HAC membership with a current listing of all meetings within the County where the Board of County Commissioners (BoCC) and/or the Director of EPC DPW, the County Engineer, or the EPC DPW Highway Director is speaking?*

- a) **Rationale:** As the HAC desires to encourage its members to support the BoCC and the EPC DPW outreach where transportation issues may be discussed, knowing the date, time and location of these meetings is imperative.

**MOTION (Mr. Vierzba)** to request that EPC DPW provide a current listing to HAC members of all meetings within the County where the BoCC and/or the Director of EPC DPW, County Engineer, or the EPC DPW Highway Director is speaking. **MOTION PASSED UNANIMOUSLY.**

- 6. *Shall the HAC provide a volunteer to advise and assist the webmaster in the content related to the HAC that will be included on the website supporting HAC activity?*

**MOTION (Mr. Vierzba)** to provide a member of the HAC to volunteer working with the webmaster regarding content related to the HAC activity.

**MOTION PASSED UNANIMOUSLY.**

Mr. Galpin volunteered to fill this role.

- 7. *Shall the HAC request the support of the EPC DPW to provide educational opportunities to HAC members?*

- a) **Rationale:** The HAC has expressed an interest in becoming better educated on the functions and operations of the EPC DPW. Potential opportunities include: ride-alongs with supervisors and road crews, attendance of annual budgeting and strategy sessions, and of course, public open houses within the Commissioner Districts or related to specific projects, etc.

**MOTION (Mr. Vierzba)** to request support of EPC DPW to provide educational opportunities to HAC members. **MOTION PASSED UNANIMOUSLY.**

## **8. ADJOURNMENT**

This meeting was adjourned at 10:30 AM.

*Copies of the presentations are attached to the minutes*

Respectfully submitted,

Ellen Heaverlo  
Office Manager/Board Liaison – Department of Public Works



# Highway Advisory Commission

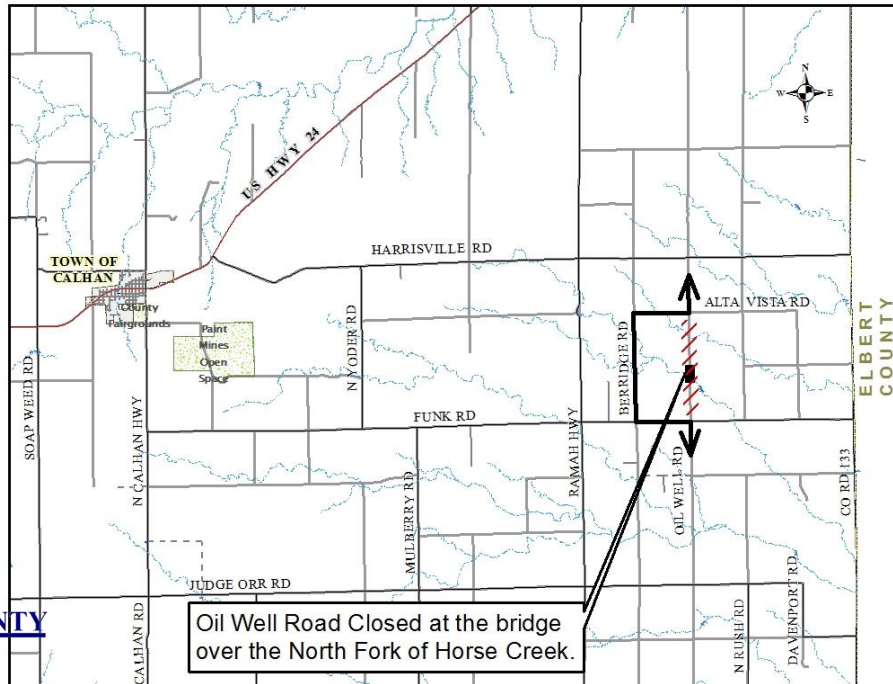
*Jennifer E. Irvine P.E., MPA  
County Engineer*



Wednesday 20 July 2017

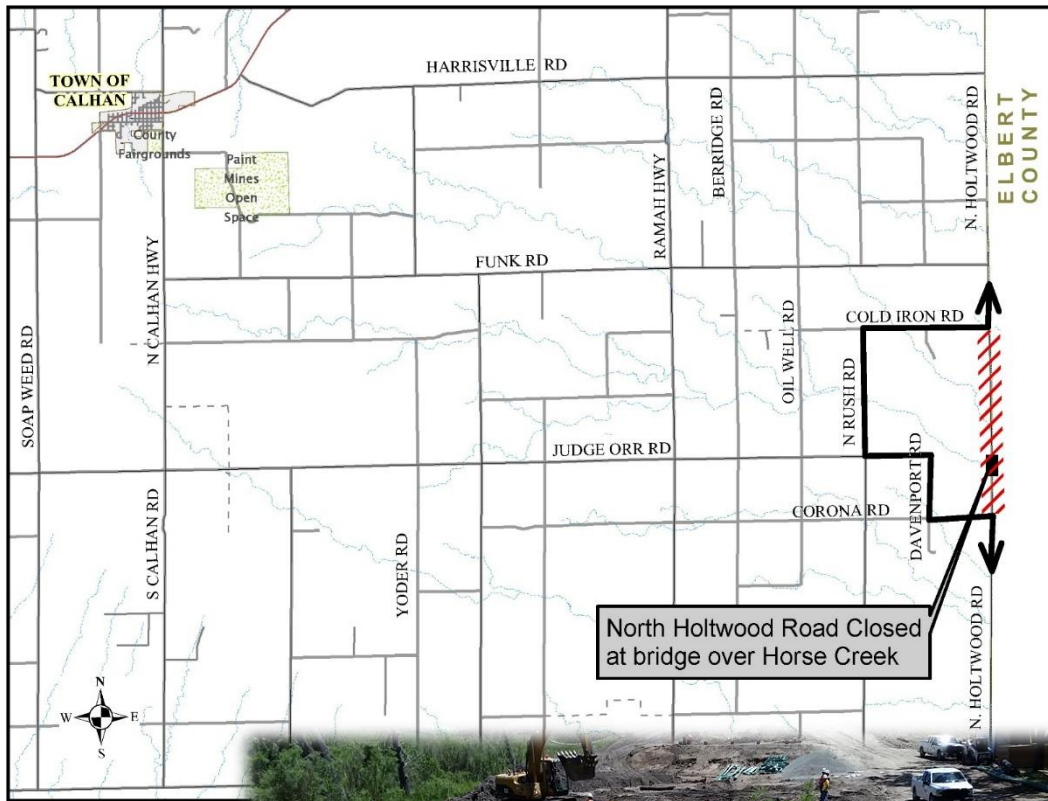


# Oil Well Bridge Replacement Project





# Holtwood Bridge Replacement Project





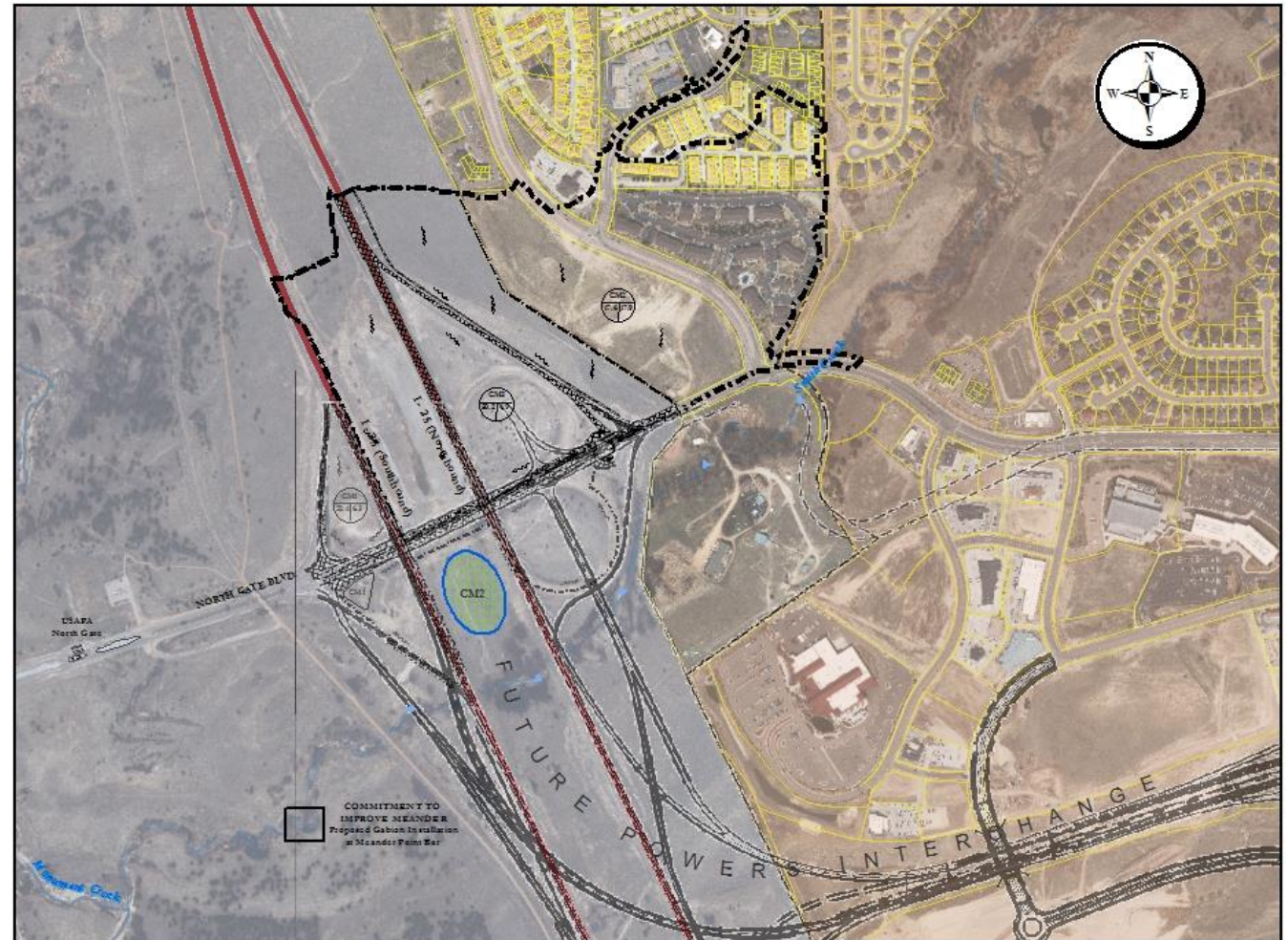
## West Colorado Avenue/WAAPP





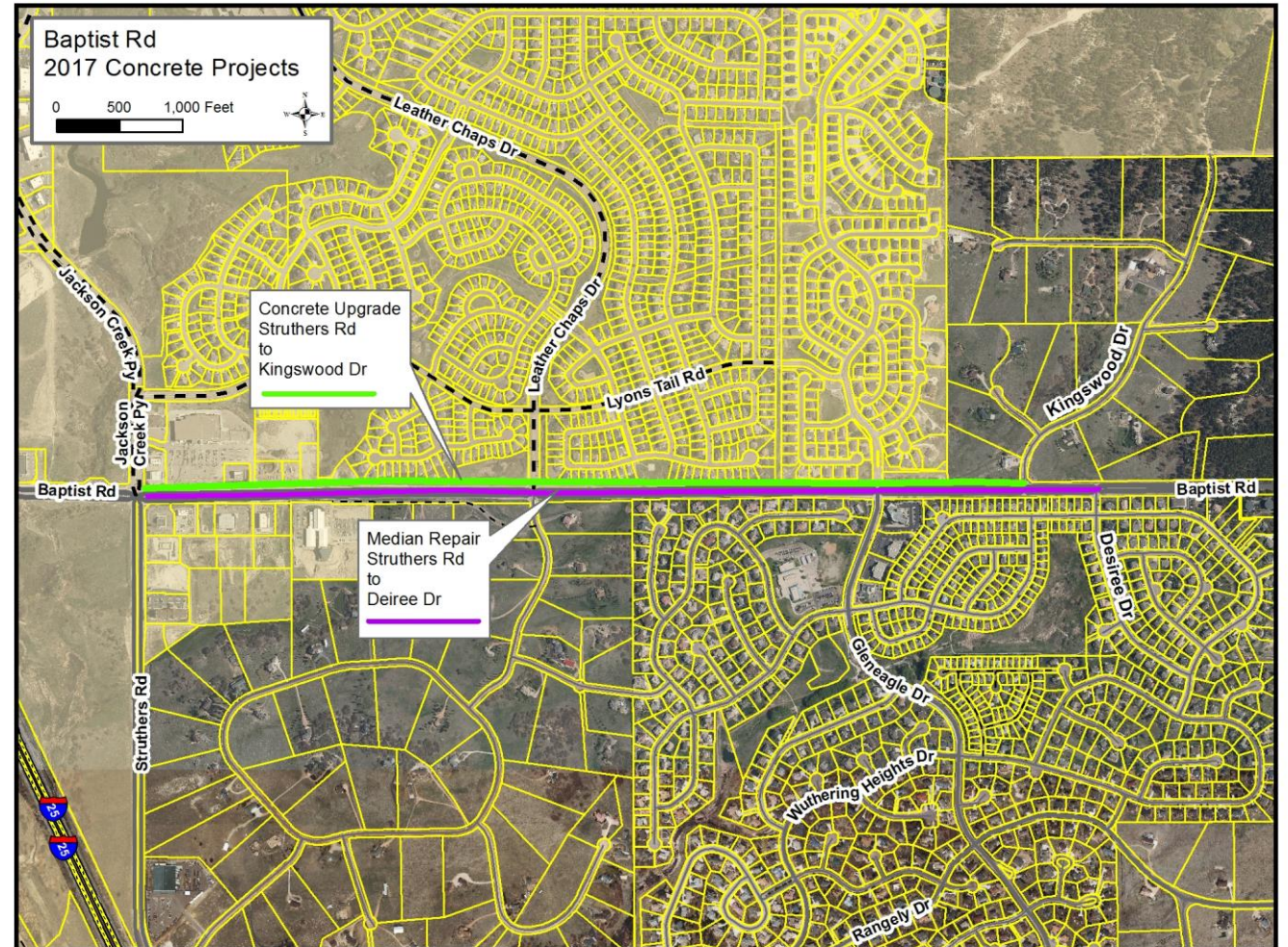
# Northgate Water Quality/Detention Basin

- *Project Goals*
  - ✓ address area drainage problems
  - ✓ provide regional water quality
- *Site Selection*
  - ✓ captures largest contributing area
  - ✓ completes/Complements existing water quality system
  - ✓ screenable from roadway
- *Project Benefits*
  - ✓ improved Water Quality for region
  - ✓ volume/rate control to Smith Creek
  - ✓ improvements within Smith Creek
  - ✓ USAFA Partnership with Community





# Baptist Road Project (BRRTA Funds)



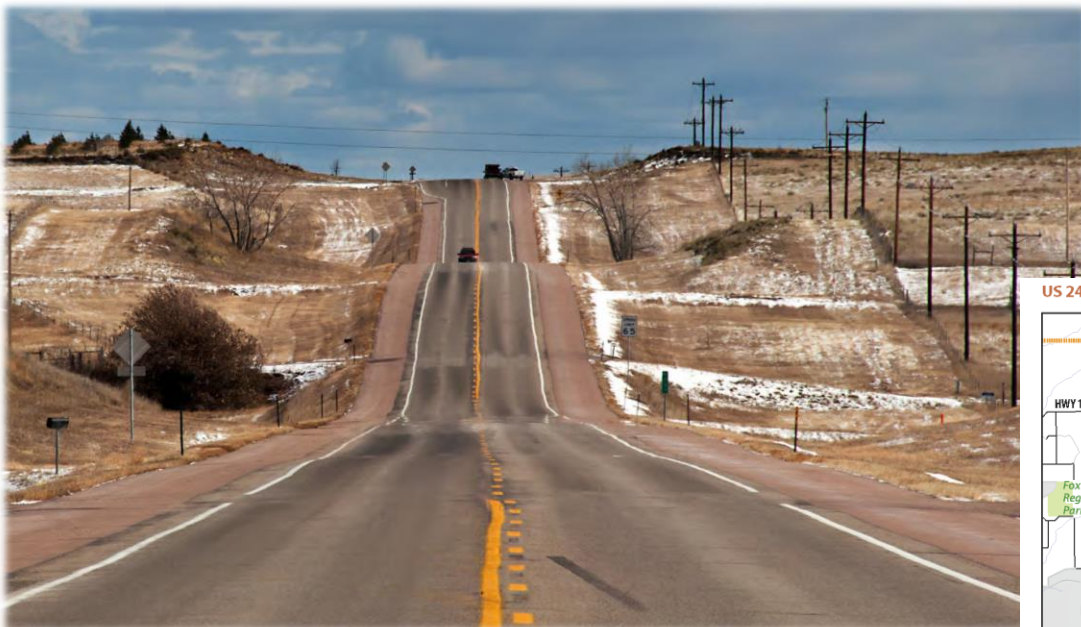


## Mesa Ridge Parkway Connection





## US24 PEL: Powers Boulevard (SH21) to Ramah Highway

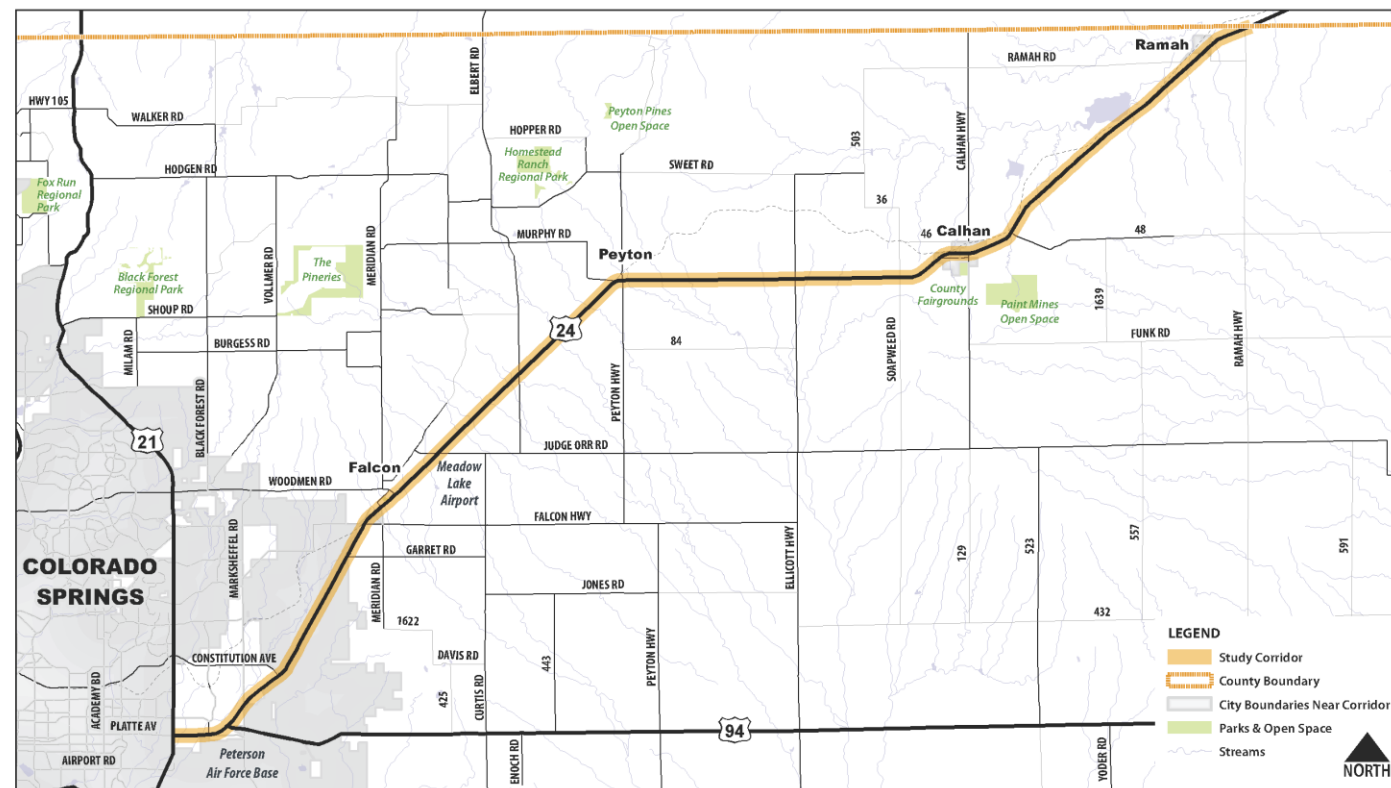


Next Public Meeting:  
– Late Summer/Early Fall 2017



**COLORADO**  
Department of Transportation

US 24 Study Corridor

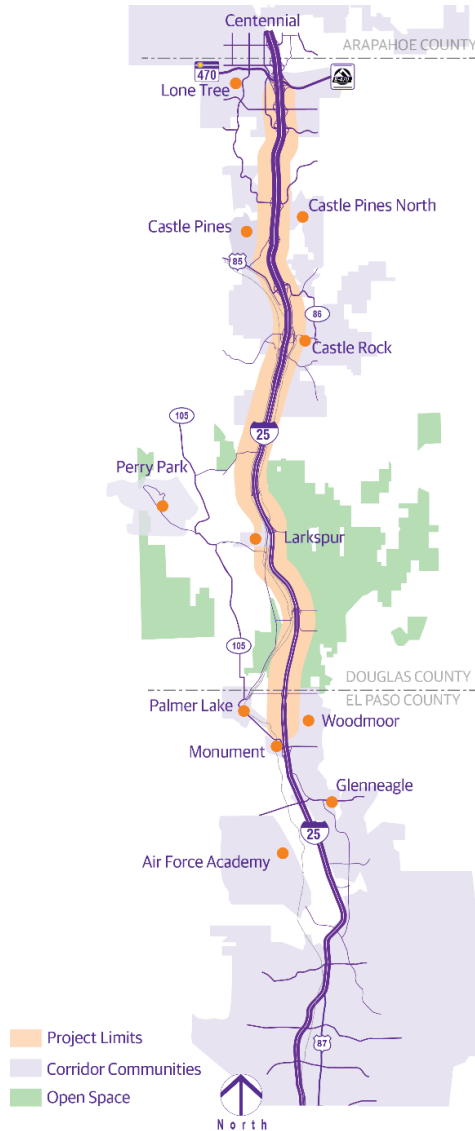


[www.codot.gov/projects/us-24-pel-study](http://www.codot.gov/projects/us-24-pel-study)



COLORADO  
Department of Transportation

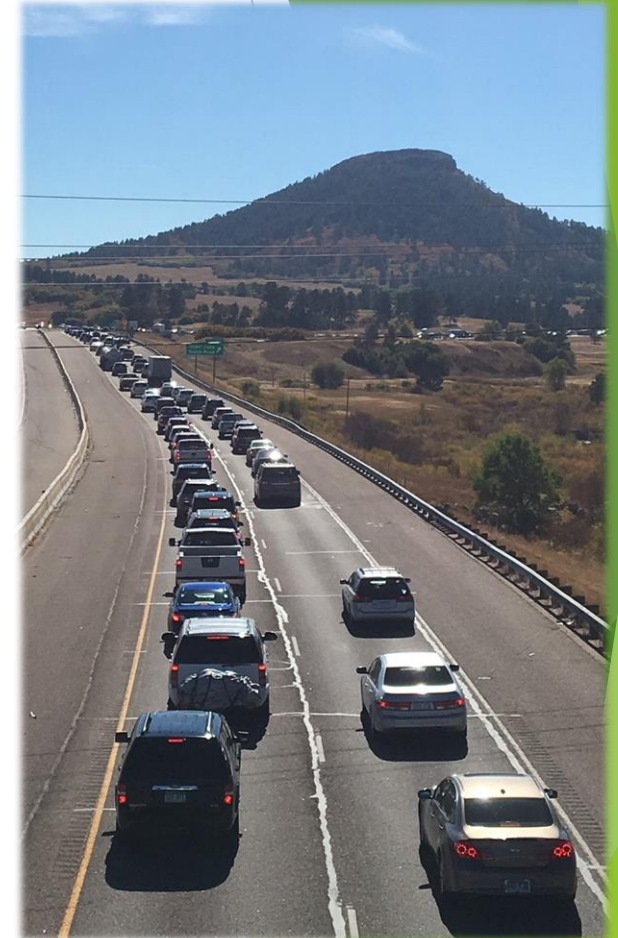
## I25 PEL: Colorado Springs Denver South Connection



[www.codot.gov/projects/I25COSDEN](http://www.codot.gov/projects/I25COSDEN)  
[www.douglas.co.us/road-work/25-gap-coalition](http://www.douglas.co.us/road-work/25-gap-coalition)

### *Next Public Meetings Set*

- Tuesday, September 26, 5-7 pm  
Library 21C, Colorado Springs
- Thursday, September 28, 5-7 pm  
Douglas County Fairgrounds Event Center





# *El Paso County Highway Advisory Commission*



*Troy Wiitala  
Highway Manager*

16 Aug 2017



# Highway Update Overview

**Graveling Program**

**Dust Abatement Program**

**Chip Sealing Program**

**Customer Service Requests**

**Fleet Maintenance**

**Staffing/Manning**



# 2017 Graveling Program

## Graveling Program

✓ Prepping Yoder stock piling materials

| 2017 Graveling Projects (Completed by EPC Staff) |                               |                |            |                 |
|--|-------------------------------|----------------|------------|-----------------|
| Street   | From To                       | Length (Miles) | Start Date | Completion Date |
| Powers Road                                      | Milne Road-Peyton Hwy         | 1.00           | 30 Jan 17  | 20 Mar 17       |
| County Line Road                                 | Cambell Road-Douglas C/R 1    | 0.60           | 19 Apr 17  | 7-Jun-17        |
| Yoder Road                                       | Judge Orr-Washington Road     | 2.00           |            |                 |
| Brentwood  | Swan-Black Forest Road        | 1.10           |            |                 |
| Forest Edge Road                                 | Arrowhead-Mountain View Dr    | 0.37           |            |                 |
| Mid Jones Road                                   | Baggett Road-Calhan Hwy South | 5.00           |            |                 |
| Rush Road  | Judge Orr-Jones Road          | 4.00           |            |                 |
| Falcon Highway                                   | Ellicott Hwy-Baggett Road     | 2.00           |            |                 |
| Pine Cone Road                                   | E Coachman Rd-Wranglers Way   | 2.30           |            |                 |
|  | Total                         | 18.37          |            |                 |





## 2017 Dust Abatement Projects (Completed by County Staff)

| Road                      | Limits                             | Start Date | Actual Completion Date | length |
|---------------------------|------------------------------------|------------|------------------------|--------|
| Boca Raton X 2            | Indian Village-End of County Maint | 1-May-17   | 2-May-17               | 0.47   |
| Indian Village X 2        | Viafelic Pt-2nd Boca Raton Hgts    | 1-May-17   | 2-May-17               | 3.5    |
| Dodge Rd X 2              | Garrett Rd-Dodge Circle            | 3-May-17   | 4-May-17               | 1      |
| Franceville Coal Mine X 2 | Highway 94 1.2 miles South         | 3-May-17   | 4-May-17               | 1      |
| Black Forest Rd X 2       | North County Line Rd-Walker Rd     | 8-May-17   | 9-May-17               | 2.41   |
| Walker Rd X 2             | Black Forest-Bar X                 | 8-May-17   | 9-May-17               | 0.75   |
| Beacon Lite X 2 .4 APP    | Wakonda-County Line                | 11-May-17  | 11-May-17              | 1.06   |
| Antelope Dr               | Golden Eagle-McDaniels Rd          | 22-May-17  | 24-May-17              | 0.8    |
| Log Road                  | Highway 94-McDaniels Rd            | 22-May-17  | 24-May-17              | 1      |
| South Blaney Rd           | Hoofbeat-Meridian                  | 17-May-17  | 17-May-17              | 1.50   |
| Davis Rd                  | Hoofbeat-Blaney Rd                 | 17-May-17  | 17-May-17              | 0.60   |
| Hoofbeat Rd               | Blaney Rd South-Davis              | 17-May-17  | 17-May-17              | 1.00   |
| Blaney Rd                 | Davis-Hwy 94                       | 17-May-17  | 17-May-17              | 2.00   |
| East Ellicott Rd          | Handle-Sanborn                     | 24-May-17  | 1-Jun-17               | 2      |
| Handle Rd                 | Baggett to Trailer Park            | 30-May-17  | 7-Jun-17               | 3      |
| Harrisville Rd            | Blasingame Rd to Ramah Hwy         | 12-Jun-17  | 15-Jun-17              | 2      |
| Sweet Rd X 2 .5 app       | Peyton Hwy-Warriors Path           | 15-Jun-17  | 22-Jun-17              | 2.5    |
| Hopper Road               | Elbert Hwy to Bradshaw             | 26-Jun-17  | 3-Jul-17               | 3      |
| Pinion Park Rd            | Saddle Blanket Ln-Hopper           | 22-Jun-17  | 6-Jul-17               | 1.1    |
| West Spencer Rd           | Elbert-Mckessick Rd                | 3-Jul-17   | 6-Jul-17               | 1      |
| Oasis Rd                  | Sphinx Ct-Around Circle to Oasis   | 5-Jul-17   | 12-Jul-17              | 2.9    |
| Sphinx Ct                 | Falcon Hwy-to End                  | 5-Jul-17   | 12-Jul-17              | 0.1    |
| Bar 10 Way                | Ellicott Hwy to Bar 10 Rd          | 5-Jul-17   | 13-Jul-17              | 1      |
| Gymkhana Rd               | Stockman-South to CDS              | 13-Jul-17  | 18-Jul-17              | 1.71   |
| Sagecreek Rd              | Falcon Hwy to CDS                  | 18-Jul-17  | 20-Jul-17              | 1.37   |
| Sage Crest Rd             | Rosebud-Rosebud Rd                 | 20-Jul-17  | 24-Jul-17              | 3.30   |
| Eastonville Road          | End of Pavement to Bent Spur       | 25-Jul-17  | 27-Jul-17              | 3.50   |
| Baker Rd                  | Black Forest Rd-Kurie Rd           | 1-Aug-17   | 1-Aug-17               | 0.56   |
| Tobin Rd                  | Black Forest Rd-Thomas Rd          | 1-Aug-17   | 1-Aug-17               | 0.93   |
| McFerran Rd               | Black Forest Rd East-Hungate Rd    | 1-Aug-17   | 1-Aug-17               | 0.50   |

## Dust Abatement Schedule



|                           |  |           |          |       |
|---------------------------|--|-----------|----------|-------|
| Rampart Range Road        | Loy Creek-Springdale Campgrounds                       | 27-Jul-17 | 1-Aug-17 | .70   |
| Arrowhead Rd              | Howell's Rd-Milam Rd                                   | 3-Aug-17  | 3-Aug-17 | 2.00  |
| Howell's Rd South         | Old Ranch Rd South-to end                              | 3-Aug-17  | 3-Aug-17 | 1.20  |
| Howell's Rd North         | Shoup South-to end                                     | 3-Aug-17  | 3-Aug-17 | 0.80  |
| Walker Rd                 | Bar X-Campbell   | 8-Aug-17  | 8-Aug-17 | 0.75  |
| Campbell Rd               | Walker North-White Antelope                            | 8-Aug-17  | 8-Aug-17 | 0.80  |
| Elk Creek Dr              | County Line-County Line Rd                             | 14-Aug-17 |          | 2.03  |
| Appaloosa Rd              | Hwy 105-Saddlewood Dr                                  | 16-Aug-17 |          | 0.97  |
| Saddlewood Dr             | Canteberry Rd-Sahara Rd                                | 16-Aug-17 |          | 1.71  |
| Shahara Rd                | Rollercoaster-Higby Rd                                 | 16-Aug-17 |          | 1.30  |
| Spanish Bit               | Struthers Loop-Struthers Rd                            | 21-Aug-17 |          | 0.28  |
| Lariat Lane               | Leather Chaps-547 ft SELY                              | 21-Aug-17 |          | 0.30  |
| Leather Chaps             | Baptist-Struthers Loop                                 | 21-Aug-17 |          | 0.40  |
| Struthers Loop            | Spanish Bit Dr-Spanish Bit Dr                          | 21-Aug-17 |          | 1.25  |
| Nursery Rd                | Lindbergh Rd-Mt Herman Rd                              | 23-Aug-17 |          | 1.60  |
| Doolittle Rd              | Mt Herman ELY to Lindbergh Rd                          | 23-Aug-17 |          | 0.50  |
| Boca Raton X 2            | Indian Village-End of County Maint                     | 29-Aug-17 |          | 0.47  |
| Indian Village X 2        | Viafelic Pt-2nd Boca Raton Hgts                        | 29-Aug-17 |          | 3.50  |
| Franceville Coal Mine X 2 | Highway 94 1.2 miles South                             | 6-Sep-17  |          | 1.00  |
| Dodge Rd X 2              | Garrett Rd-Dodge Circle                                | 6-Sep-17  |          | 1.00  |
| Black Forest Rd X 2       | North County Line Rd-Walker Rd                         | 11-Sep-17 |          | 2.41  |
| Walker Rd X 2             | Black Forest-Bar X                                     | 11-Sep-17 |          | 0.75  |
| Beacon Lite X 2 .4 APP    | Wakonda-County Line                                    | 18-Sep-17 |          | 1.06  |
| Sweet Rd X 2 .5 app       | Peyton Hwy-Warriors Path                               |           | October  | 2.50  |
| Peyton Hwy Basin          | Steeple Chase to Pinon Park                            |           | October  | 0.40  |
|                           |  |           |          |       |
|                           | Mag Cost @ \$.72a gallon at a 0.4 shot = \$ 304,110.27 |           |          | 76.24 |

## Dust Abatement Schedule





# Chip Sealing

| Road Name         | From            | To               | Feet  | Completion Date |
|-------------------|-----------------|------------------|-------|-----------------|
| Murr              | Falcon Hwy      | Jones Rd         | 10624 | 1-Jun-17        |
| Jenna Ct          | Crebs Dr        | End              | 813   | 1-Jun-17        |
| Silver Stirrup    | Little Doggie   | Rocking Chair Ln | 1559  | 5-Jun-17        |
| Old Glory Dr      | Fontaine Blvd   | South End        | 1520  | 8-Jun-17        |
| Roundup Butte     | Old Glory       | Old Glory        | 1400  | 8-Jun-17        |
| Deer Meadow Cir   | Roundup Butte   | Roundup Butte    | 4350  | 8-Jun-17        |
| Willowick Ct      | Candellabra     | End              | 88    | 8-Jun-17        |
| Wafarer Dr        | Mesa Ridge      | Autumn Glen Ave  | 5722  | 12-Jun-17       |
| Widefield Blvd    | Fontaine Blve   | Harvard St       | 2964  | 13-Jun-17       |
| White Mountain Dr | Peterson Rd     | End              | 1130  | 14-Jun-17       |
| Mineola Ct        | Mineola St      | End              | 325   | 14-Jun-17       |
| Mineola Pl        | Mineola Ct      | End              | 110   | 14-Jun-17       |
| Shawnee Dr        | Constitution    | Palmer Park      | 1340  | 14-Jun-17       |
| Sandy Ct          | Capitol Dr      | End              | 354   | 14-Jun-17       |
| Leoti Dr          | Peterson Rd     | Allens Park      | 1940  | 15-Jun-17       |
| Moccassin Dr      | Piros Dr        | Crazy Horse      | 1050  | 15-Jun-17       |
| Brookings Dr      | Hwy 24 ROW      | Meadowbrook Pkwy | 762   | 15-Jul-17       |
| Glenrock Dr       | Hwy 115         | End              | 4191  | 19-Jun-17       |
| Murphy Rd         | Meridian Rd     | Tiboria          | 22638 | 26-Jun-17       |
| Escondido         | Mountain Road   | Mountain Road    | 1314  | 27-Jun-17       |
| Iriquios Trl      | Mountain Rd     | Mohawk Trl       | 355   | 28-Jun-17       |
| Mohawk Trl        | Ute Rd          | Mountain Rd      | 5051  | 28-Jun-17       |
| Aspen Trl         | Mohawk Trl      | Mountain Rd      | 162   | 29-Jun-17       |
| Mariposa Rd       | Mohawk Trl      | Fountain Rd      | 1550  | 29-Jun-17       |
| Columbine Trl     | Fountain Rd     | Paona Rd         | 2009  | 29-Jun-17       |
| Fountain Rd       | Chipita Park Rd | Chipita Park Rd  | 3961  | 3-Jul-17        |



# Chip Sealing

|                  |                   |                |      |               |
|------------------|-------------------|----------------|------|---------------|
| Thunderbird Ln   | Tudor Rd          | End            | 2305 | 5-Jul-17      |
| Draco Dr         | Spring Valley     | Indi           | 5220 | 6-Jul-17      |
| Bald Mountain Ct | Greenland Forest  | End            | 633  | 10-Jul-17     |
| Buckwood Ln      | Fawnwood          | End            | 747  | 10-Jul-17     |
| Doewood Dr       | Woodmoor Dr       | Deer Creek     | 1606 | 10-Jul-17     |
| St Moritz Way    | Indian Summer     | End            | 530  | 10-Jul-17     |
| Masthead Way     | Lake Woodmoor Dr  | Masthead Way   | 1048 | 11-Jul-17     |
| Lake Woodmoor Dr | Hwy 105           | Woodmoor Dr    | 8071 | 13-Jul-17     |
| Loverly Way      | Furrow Rd         | End            | 670  | 17-Jul-17     |
| Viscount Ct      | Higby Rd          | End            | 590  | 17-Jul-17     |
| Windwood Ct      | Long Meadow       | End            | 385  | 18-Jul-17     |
| Brockenbury Ct   | Trumpeters        | End            | 1027 | 18-Jul-17     |
| Trumpeters Ct    | Rollar Coaster Rd | End            | 3453 | 19-Jul-17     |
| Sherwood Glen N  | Furrow Rd         | Kings Deer Ln  | 2491 | 24-Jul-17     |
| Sherwood Glen S  | Kings Deer Ln     | End            | 3230 | 24-Jul-17     |
| Jack Boot Way    | Caribou Dr        | End            | 442  | 17-July-17    |
| White Cliff Way  | Royal Troon       | End            | 2923 | 25-Jul-17     |
| Kersdale Way     | Soaring Wing      | Twisted Pine   | 548  | 25-Jul-17     |
| Trail Blazer Ct  | Round Up Ridge    | End            | 494  | 25-Jul-17     |
| Round Table Ct   | Sir Galahad       | End            | 315  | 26-Jul-17     |
| Glen Canyon Dr   | Greenbelt         | Mount Gateway  | 1571 | 26-Jul-17     |
| Cedar Breaks Dr  | Antler Creek      | Sunset Crater  | 993  | 1-Aug-17      |
| Ozark Pl         | East End          | West End       | 353  | 1-Aug-17      |
| Point Reyes Dr   | Kings Canyon      | End            | 123  | 1-Aug-17      |
| Bethpage         | Pine Valley       | Pine Valley    | 1085 | 1-Aug-17      |
| Del Rio Rd       | Rio Secco Rd      | Eastonville Rd | 3680 | 1-Aug-17      |
| Garden City Rd   | Cruden Bay Rd     | South End      | 548  | 2-Aug-17      |
| Cruden Bay Rd    | Rio Secco Rd      | West End       | 403  | 2-Aug-17      |
| Bullet Rd & CDS  | Tompkins Rd       | Eastonville Rd | 2582 | 23 Aug- 5 Sep |
| Comeapart Rd     | Bullet Rd         | Eastonville Rd | 1264 |               |





## Chip Sealing

|   |                |                  |         |       |
|---|----------------|------------------|---------|-------|
| Lyne Ct   | Comeapart Rd   | End              | 77      |       |
| McLaughlin Rd   | Eastonville Rd | Tompkins Rd      | 1564    |       |
| Midnight Rd   | McLaughlin Rd  | Tompkins Rd      | 729     |       |
| Tompkins Rd   | Bullet Rd      | Garden City Rd   | 3845    |       |
| Ledoux Rd & CDS   | Tompkins Rd    | West End         | 459     |       |
| Turney Rd   | Tompkins Rd    | West End         | 382     |       |
| Mahan Rd  | West End       | Tompkins Rd      | 482     |       |
| Bonifay Loop  | Tompkins Rd    | Tompkins Rd      | 1398    |       |
| Bethpage  | Pine Valley    | Pine Valley      | 1085    |       |
| Cow Palace  | Salinas        | End              | 1272    |       |
| Grizzly Ln  | Towner Ave     | End              | 589     |       |
| Doe Creek Ct  | End            | End              | 713     |       |
| Moorcroft Dr  | Londonderry    | Rockingham       | 230     |       |
| Emerald   | Copper         | End              | 1217    | 6-Sep |
| Piros Dr  | Peterson Rd    | Piros Dr         | 3800    |       |
| Grady Ct (CDS)  | Piros Dr       | End              | 375     |       |
| Cory Pl (CDS)   | Piros Dr       | End              | 242     |       |
| Crazy Horse Cir   | Piros Dr       | Peterson Rd      | 1900    |       |
| Crazy Horse Cir (CDS)                                       | Crazy Horse    | End              | 158     |       |
| Sarsi Dr  | Piros Dr       | Piros Dr         | 1018    |       |
|   |                | Total            | 147,062 |       |
|   |                | 27.85 lane miles |         |       |
| Schedule may Change due to weather and or equipment issues. |                |                  |         |       |





# Customer Service Requests

## Weather related

- ✓ Grading
- ✓ Ditch and culvert cleaning

## Working Projects

- ✓ Tanager Ditch; complete
- ✓ Baptist Rd Sidewalk; earthwork complete

## Mowing

- ✓ Weekend crew; Fri & Sat

## Bridge Deck Replacement

- ✓ Calhan Hwy; 50% decking replaced; painted

# Customer Service Requests



# Peyton Hwy Bridge Deck Replacement





# Fleet Maintenance

Preseason plow maintenance

Tractor/mower/grader maint

Corrosion control

Processing new F250's

Graphics applications

Radio and light package installs





# 2017 Staffing/Manning

## Total FTEs

- ✓ 126/136
- ✓ 10 Vacant positions: 1-Traffic Signal Apprentices, 1-MW2 Drainage Crew Akers, 1-MW1 Drainage Crew Akers, 1-MWI Asphalt Crew, 1-Signal Technician position, 1-MWI Drainage Crew Calhan, 1-Traffic MW2, 3-MW Entry Level positions

## New Hires

- ✓ Posted Calhan MW1, Traffic MW2, Traffic Signal Tech, Entry Level

## Promotions

- ✓ Filled Calhan Drainage MW3

## Seasonal Hires

- ✓ 10/12 Seasonals



## **El Paso County Highway Advisory Commission (HAC)**

***Pursuant to the Committee Recommendations and discussions in the June 2017 HAC meeting regarding the Frequency, HAC member Engagement and Location of HAC Meetings:***

**The HAC shall consider and vote on each of the following proposals:**

- 1. Without modifying the HAC Bylaws, shall the frequency of the HAC meetings be changed from a monthly meeting to a bi-monthly meeting schedule?***
  - a. All provisions of the HAC Bylaws Section VI, B. **Meetings** shall remain in force.
- 2. Shall the bi-monthly meetings be held in February, April, June, August, October and December of each year?***
  - 2a. Shall the HAC amend our annual calendar of events to the schedule reflected in the Attachment on page 3?***
    - a. The current schedule states that the HAC will accept nominations for the next year during the January meeting and vote on new leadership as the last item of business during the February meeting.
    - b. This can be addressed by conducting the nomination process in December of the previous year or calling a special meeting in January for the explicit purpose of receiving nominations.
- 3. Shall the HAC request the El Paso County Department of Public Works (EPC DPW) provide each member of the HAC a name tag reflecting that the person is an official member of the HAC?***
  - a. **Rational:** It is desired that HAC members be identifiable in public meetings enabling the public to recognize them as its representative and a source of contact for the EPC DPW.
    - i. It is also important that HAC members be identifiable when attending EPC DPW so that said employees can engage the member in meaningful dialogue.

4. ***Shall the HAC request the EPC DPW provide each member of the HAC with business-card-sized handouts that contain contact information relevant to the needs of the public such as website addresses and pertinent EPC DPW phone numbers?***
  - a. **Rational:** HAC members cannot legally comment on behalf of the EPC DPW nor are members knowledgeable enough to provide detailed answers to the citizens of the County; directing the Citizen to the appropriate expert/authority assists the information flow.
    - i. The cards provide a convenient take-away for the citizen and direct them to the best source for resolution of their concern.
5. ***Shall the HAC request the EPC DPW provide the HAC membership with a current listing of all meetings within the County where Board of County Commissioners (BoCC) and/or the Director of the EPC DPW, the County Engineer, or the EPC DPW Highway Manager is speaking?***
  - a. **Rational:** As the HAC desires to encourage its members to support the BoCC and the EPC DPW outreach where transportation issue may be discussed, knowing the date, time and location of these meetings is imperative.
6. ***Shall the HAC provide a volunteer to advise and assist the webmaster in the content related to the HAC that will be included on the website supporting HAC activity?***
7. ***Shall the HAC request the support of the EPC DPW to provide educational opportunities to HAC members?***
  - a. **Rational:** The HAC has expressed an interest in becoming better educated on the functions and operations of the EPC DPW.
    - i. Potential opportunities include: ride-alongs with supervisors and road crews; attendance at annual budgeting and strategy sessions; and of course, public open houses within the Commissioner Districts or related to specific projects, etc.



## Attachment

| Highway Advisory Commission Annual Schedule |  |                           |   |
|---|--|---------------------------|---|
| Month                                       | Topic  | Responsible Party         | Notes   |
| February                                    | HAC Officer Nominations and Elections (Motion)     | HAC Chair                 |   |
|   | Sunshine Law Requirements (Motion)                 | HAC Chair                 | Recording Secretary prepares letter                   |
|   | PPRTA 1 Close-out                                  | County Engineer           |   |
|   | PPRTA 2 Status                                     | County Engineer           |   |
|   | HAC Outgoing Member Certificates and Presentations | Office Manager            |   |
|   | HAC Endorse Annual Report (Motion)                 | HAC Chair                 |   |
| April                                       | Capital Project Updates                            | County Engineer           |   |
|   | Federal Match Projects                             | County Engineer           |   |
|   | County Contracting Process                         | County Purchasing Manager |   |
|   | AFR Presentation (Motion)                          | HAC Chair                 | Director of DPWs presents Additional Funding Requests |
|   | Road Permit Fee Update                             | County Engineer           |   |
|   |  |                           |   |
| June  | Annual Fleet Operations Report                     | Highway Manager           |   |
|   | Budget Brief for following year                    | Director of Public Works  |   |
| August                                      | Roads/projects for remainder of year               | County Engineer           |   |
|   | Maintenance Update                                 | Highway Manager           |   |
| October                                     | Briefing on how roads are selected for maintenance | County Engineer           |   |
|   | Endorse List of Roads to Pave (Motion)             | County Engineer           | County Engineer presents list of roads to pave        |
|   | Road Maintenance Projects for Next Year            | Highway Manager           |   |
|   | PPRTA Budget Overview/Endorsement                  | County Engineer           |   |
| December                                    | Brief Annual Report                                | County Engineer           |   |
|   | Endorsement of Road Maintenance Schedule (Motion)  | HAC Chair                 | Prepared by Highway Manager and previously presented. |
|   | Christmas Lunch                                    | Staff                     |   |