

**HIGHWAY ADVISORY COMMISSION
MEETING MINUTES
June 15, 2016**

MEMBERS PRESENT: Reb Williams, Ed Dills, Jean Meinzer, Joseph Ennis, Donald Martinez, Brian Galpin, Tom Vierzba, Cheryl Everitt, Jane Dillon, Larry Tobias, Jean Meinzer

MEMBERS ABSENT: Joan Lucia-Treese, Jim Mesite

OTHERS PRESENT: Jennifer Irvine, EPC DPW; Steve Barden, EPC DPW; Ellen Heaverlo, EPC DPW;

CALL MEETING TO ORDER

Chair Williams called the meeting to order at 9:01 AM.

1. ABSENCES

Joan Lucia-Treese and Jim Mesite were absent.

MOTION (Mr. Vierzba/Mr. Galpin) to excuse absence of Ms. Lucia-Treese and Mr. Mesite. **MOTION CARRIED UNANIMOUSLY.**

2. MEETING MINUTES

MOTION (Mr. Dills/Ms. Everitt) to approve minutes of the April 20, 2016 meeting. **MOTION CARRIED UNANIMOUSLY.**

3. COMMISSIONER/CITIZEN COMMENTS

- Ms. Everitt inquired about a yearly calendar with topics that would be presented during the monthly meeting so that the commissioners would have a better idea of what to prepare for. Ms. Irvine replied that this would be something that the Department of Public Works (DPW) could look into and develop, at least for recurring topics or briefings.
- Chair Williams thanked the County Engineering staff for the great job they did on the Baptist Road West Improvement Project.
- Mr. Dills asked Ms. Heaverlo to provide the County Fair administration with addresses for the commissioners so that invitations for the Fair VIP luncheon could be mailed out to them.

- Mr. Williams asked if Development Services would do a presentation to the Commission is it pertains to working with the Department of Public Works. Ms. Irvine will follow up with Director Reid and Director Dossey.

4. STAFF REPORTS

A. ADMINISTRATION

- DPW's quarterly staff meeting and the annual picnic are scheduled for July 21st. Invitations were extended to the commissioners.
- The installation of the Zonar system in the trucks continues. It should be done in another month.
- The Highway Division did patch work on some roads in Peyton in preparation for a parade there.

B. ENGINEERING DIVISION

- Ms. Irvine briefed on the completion of the Baptist Rd W Improvement Project, specifically thanking the project manager Dennis Barron for all his work. There are still a few task that are ongoing, such a cleanup, and monitoring the Preble's Jumping Mouse habitat.
- The Black Forest Rd Culvert Project is currently on schedule. The contractor completed the installation of the culverts; the headwalls were completed yesterday, and once the concrete breaks are done backfill will commence. Finishing this project will depend upon the weather, but it will be on or before July 1st. Once Black Forest Rd has reopened, Herring Rd will be repaired. Ms. Everitt asked staff why the message signs were removed from Hwy 83 and Hodgen Rd since the road has not opened. Mr. Barden stated that the signs had been vandalized and had to be removed to be repaired.
- The Gleneagle Pedestrian Improvement Project which consisted of one quarter mile of sidewalk improvements has been substantially completed. The design, survey and construction management were all done in-house. Mr. Williams asked Ms. Irvine if she ever used the County surveyors. She explained that DPW has its own surveyors and that the County surveyors' role is different, such as settling disputes between property owners pertaining to property lines and such. Mr. Vierzba asked if the federal funding provided for this project was the *Safe To School* Grant. Ms. Irvine explained that the funds came from a program called Transportation Enhancement, not *Safe To School*.
- An update was provided for the Marksheffel Road South Improvements. This project was funded through the PPRTA. The total project costs are approximately \$31M. Construction began earlier this spring. Marksheffel has been closed between Bradley Rd and Peterson AFB East Gate. This project is ongoing until late fall of 2017.
- The PPRTA Pavement Overlay Program is under way. A lot of work is being done in the Black Forest and Stratmoor areas as we as on Sweet Rd. Mr. Tobias voiced

concerns as to overlay work on Burgess Rd due to asphalt breaking up. Ms. Irvine explained that before overlay work is being done, some of the areas where the asphalt is breaking up will be patched. Every road that will be overlaid will be evaluated prior to being worked on to determine the appropriate prep work.

- The Concrete Program is also under way and is 95% complete.
- DPW is coordinating with CDOT to obtain funding for an environmental study along US 24 between Powers Blvd and the Town of Ramah to identify needed improvements.
- ii. - Ms. Irvine provided an update on the MTCP (Major Transportation Corridors Plan) and explained the graphs included in the presentation. There is an online survey for citizens to complete. At this time approximately 1300 people have been on this website and many have completed the survey. Ms. Everitt inquired as to whether a traffic count was done for Hodgen Rd as there has been a large increase in traffic. Ms. Irvine assured her that it was done although Hodgen Rd is not listed on the presentation, and offered to provide those numbers to her. Mr. Vierzba inquired about how this information will be used and if input via the website is still accepted. Mr. Irvine stated that it will be used for strategic planning for the County as it relates to economic vitality as well as identifying road improvement projects, and input is still accepted and very much appreciated.

Copies of the presentations are attached to the minutes

C. HIGHWAY DIVISION

- Mr. Barden gave an update on the new Bridge Deck Crew and the cost savings for the County by doing some bridge work in-house versus contracting it out.

Copies of the presentations are attached to the minutes

5. ADJOURNMENT

This meeting was adjourned at 10:29 AM.

Respectfully submitted,

Ellen Heaverlo
Office Manager – Department of Public Works