

## Highway Advisory Commission Annual Schedule

Month	Topic	Responsible Party	Notes
January	HAC Officer Nominations (Motion)	HAC Chair	
	Sunshine Law Requirements (motion)	HAC Chair	Board Liaison prepares letter
	HAC Outgoing Member Certificates and Presentations	HAC Chair	
	Annual Summary	DPW Staff	
February	HAC Officer Elections (Motion)	HAC Chair	
	Traffic Impact Fee Update	County Engineer	
	Budget Discussion	County Engineer	
April	Update HUTF Report	County Engineer	
June	Workshop on Wheels Update	DPW Staff	
August	DPW Fleet Update	DPW Staff	
October	PPRTA Budget	County Engineer	
December	Annual Schedule	DPW Staff	
	Maintenance Program	DPW Staff	
	Luncheon	Staff	

**\* March, May, July, Sept, and Nov are reserved for Commission District Meetings**

**\*\* Engineering/Highway Division Updates Monthly**