

**HIGHWAY ADVISORY COMMISSION  
MEETING MINUTES  
October 17, 2018**

**MEMBERS PRESENT:** Tom Vierzba, Cheryl Everitt, Ed Houle, Richard Robertson, Brian Galpin, Michael James, Jean Meinzer, Jim Mesite, Larry Tobias

**MEMBERS ABSENT:** Daniel Ferguson

**OTHERS PRESENT:** Stan VanderWerf (EPC BoCC), Scot Cuthbertson (EPC DPW), Jennifer Irvine (EPC DPW), Troy Wiitala (EPC DPW), Jana Nemeckova (EPC DPW)

**1. CALL MEETING TO ORDER**

Chair Vierzba called the meeting to order at 9:00 AM

**2. PLEDGE OF ALLEGIANCE**

**3. ABSENCES**

**MOTION (Mr. Tobias/Mrs. Everitt)** to note Daniel Ferguson's absence. **MOTION TO ACCEPT CARRIED UNANIMOUSLY.**

**4. MEETING MINUTES**

**MOTION (Ms. Everitt/Mr. Galpin)** to approve minutes of the August 15, 2018 meeting with minor correction noted. **MOTION TO APPROVE CARRIED UNANIMOUSLY.**

**5. COMMISSIONER/CITIZEN COMMENTS**

- Mrs. Everitt asked to Amend the Agenda, to create new item #9 to consider to have November meeting, third Wednesday if possible. **MOTION TO AMEND the AGENDA (Mr. Robertson/Mr. Mesite) CARRIED UNANIMOUSLY.**
- Mrs. Meinzer voiced her concerns about speed limit on Boone Road, between Neely and N. Neely. She asked to have it re-evaluated for safety and perhaps lower the speed from 55mph to 45mph.
- Mr. Tobias informed us about CDOT's open house meeting, which he attended, in regards the current ballot issues, specifically 109 vs. 110. Mr. Tobias shared his thoughts and some printed materials with the HAC members.
- Mr. Robertson expressed his concerns about speed limits on County Line Road and asked if new traffic study can be performed and speed limits re-evaluated. Mrs. Irvine informed him that EPC has maintenance agreement with Douglas County and EPC is working

towards obtaining comprehensive IGA on the entire road. She stated that EPC can look at it together with Douglas County and re-evaluate.

- Mr. Vierzba asked about Hwy105/Rollercoaster intersection. Mrs. Irvine informed everyone that EPC is still evaluating the intersection and working on possibly changing/updating the signs.
- Commissioner VanderWerf cautioned all about some big ballot measures that shall be considered very carefully before voting.
- Commissioner VanderWerf strongly encourages all citizens to vote on what they believe is right. He, personally, favors ballot 109 over 110. Commissioner VanderWerf believes that CDOT needs to put roads/highways on their priority list and that, it is not lack of funds, but rather lack of prioritization.
- Mr. Tobias agreed that money needs to be re-allocated at the State level and put towards roads.

## **6. STAFF REPORTS**

### **A. ADMINISTRATION**

#### **Scot Cuthbertson (Interim Executive Director, Department of Public Works)**

- Mr. Cuthbertson introduced himself as the new Interim Executive Director for DPW. Mr. Reid has moved on to the Office Emergency Management in preparation for the potential regionalization of OEM. It is temporary as of now.
- 2019 DPW Budget was presented at the BoCC's meeting yesterday and is waiting on approval.
- Mr. Cuthbertson invited everyone to the Quarterly employee meeting on Thursday October 18 at 3 p.m. at Akers Drive.
- DPW is moving into the anti-icing measures and will start pre-treating roads for this winter. Brine tank is almost finished.
- After BoCC's approval, DPW signed a contract for the automated truck wash facility, located at Akers.
- DPW is moving forward with some changes on how Gravel/Dirt roads will be maintained. The goal is to maintain more roads, more efficiently.
- Mr. Cuthbertson asked HAC members if they wish to have Workshop on Wheels this fall or would prefer to do a spring one. Everyone agreed to skip fall and plan on spring 2019.
- Mrs. Everitt asked when the truck wash facility will be done. Mr. Cuthbertson informed everyone that the goal is by later spring 2019.
- Mr. Mesite asked if the truck wash will be for all EPC vehicles. Mr. Cuthbertson answered, yes, for all County vehicles. In a future the County might consider to partner up with the City.
- Commissioner VanderWerf assured all that approving the Capitalization investments for DPW will only improve the efficiency of the department in the future.

## **B. HIGHWAY DIVISION**

### **Troy Wiitala (Highway Manager, Department of Public Works)**

- Mr. Wiitala briefed the Commission on the following:
  - Graveling Program – DPW is ahead of last year’s schedule. Rush Road is finished. Prepping for Truckton Road and Pine Cone Road.
  - Dust Abatement Program – Blaney Road – DPW used this gravel road as a test road. DPW began process with the BOMAG reclaimer in September 2017, injected chemicals into the road and the road did not need maintenance till last week.
  - Chip Seal Program – finished in August. Some roads are moved to the 2019 list.
  - Customer Service Request – 2159 completed so far this year. Of those there were 515 grading requests, 280 potholes, 283 street signs, 260 dead animal removals and 140 drainage repair requests. The Highway Division trimmed 107 trees. DPW is wrapping up the mowing for the year.
  - Signs – DPW highway upgraded/replaced 3,244 signs so far this year. EPC DPW follows the MUTCD for signs directions
  - Flood Assistance – 2 big flood damages: Old Pueblo culvert and Indian Village culverts.
  - Snow Training/ Removal – Highway Division completed snow training 3 weeks ago. 1100 tons of salt was delivered, more salt is expected.
  - First snow event of this season was on 7 October 2018.
  - Vactor Pit for dumping materials from the Vac trucks is almost completed.
  - Fire Equipment Support – this year DPW assisted with 11 wildland fires.
  - Staffing – Currently there are 10 vacant positions which have been posted, and there are 5 seasonal hires at this time. The seasonal hires will stay till November 1, 2018.

## **C. ENGINEERING DIVISION**

### **Jennifer Irvine (County Engineer, Department of Public Works)**

- Mrs. Irvine briefed the Commission on the following:
  - South Academy Paving project is one of the 4 projects on TABOR list and was completed end of September.
  - Contracted maintenance – all PPRTA funded paving projects are completed, still have some concrete projects that DPW is working on.
  - Old Pueblo Road Repair – DPW has bid for the wing walls and will be presenting it to the BoCC for approval. The road has been open.

- Las Vegas Street drop structure repair project – DPW anticipates this project to be completed end of this year.
- Golden Lane bridge replacement project – this project is completed. It was funded by Federal and Local funds.
- Colorado Avenue project – this project is ongoing and because of obstacles prolonging the progress, DPW expects this to run till June 2019. Additional funds are needed as well. New project engineer is Brett Hartzell; Dennis Barron retired.
- Judge Orr CBC – Flood recovery project - some sections of this project are completed, the rest is expecting to finish by end of this year. This project has different funding sources.
- Monument Hill Road improvement project – this is another PPRTA project. The segment from S of Misty Akers to Woodmoor Dr. will have some closures to accelerate the work. DPW has been working with the school district very closely in regards the closures.
- I-25 GAP Improvements – for all updates sign up for text alerts and weekly email updates: [i25gap@codot.us](mailto:i25gap@codot.us) / Text I25Gap to 21000
- Chipita Park Flood recovery project – this project is under advertisement as of today. DPW has received 100% funding.
- Struthers/Gleneagle Roundabout project – the design is 100% completed. DPW is working on some property acquisitions and plans on advertising this project by end of this year. Mr. Robertson asked about estimated start of the construction; Mr. Irvine notified everyone, the estimated plan is later spring of 2019.
- Highway 105 improvement project – 90% of design is completed from Woodmoor to Lake Woodmoor. DPW is in property acquisitions. Traffic study is being updated. Mrs. Irvine informed all that based on studies, roundabouts are not planned for traffic control on this project.

**Other Updates:**

- TABOR Retention Projects: Marksheffel & Meadowbrook intersection, Fountain Mesa & Caballero intersection and Fountain & Hwy 24 intersection. These intersections are in design phase and being further evaluated.
- Fountain & Hwy 24 – DPW is coordinating with CDOT.
- Pavement Evaluation: PPRTA approved DPW’s contract for pavement evaluation. When PQI (pavement quality index) report is finished, Mrs. Irvine will share with everyone.
- Marksheffel Road: speed limit coordination with the City continues and speed limit signs are evaluated and replaced if needed.
- Revegetation/Stabilization of projects: The County always requires all contractors to use weed-free seeds only.
- Department of Public Works and Planning & Community Development are constantly improving mutual coordination and specifically when outside agency’s reviews are being evaluated.

- Multijurisdictional Coordination: DPW continues to work very closely with CDOT. The latest project, being evaluated, is Hwy 94.

**Planning:**

- Upcoming ECM Changes:
  - NPDES/MS4 Permit
  - CRMS – Small Cell Facilities
  - Colorado 811 – Utility Locate
  - ADA Transition Plan/Self-Evaluation
  - MUTCD Updates
  - Broadband Requirements Changes
- Other:
  - County Map Update
  - Asset Management
  - Drainage Criteria Manual - updating
  - Pikes Peak Asphalt Specifications - updating

**D. PPRTA BUDGET UPDATE**

**Jennifer Irvine (County Engineer, Department of Public Works)**

- Mrs. Irvine presented a detailed summary of the PPRTA Budget Overview.

**7. GALLAGHER AMENDMENT VIDEO**

- Ms. Nemeckova will email a link to all HAC members to watch this video.

**8. CALL FOR VOLUNTEER FOR POTENTIAL APPOINTMENT TO THE PPRTA CAC**

- Mrs. Everitt requested a second term as Highway Advisory Commission's PPRTA CAC representative.
- Other members expressed interest to serve on the PPRTA CAC: Edward Houle, Jim Mesite and Brian Galpin.

**9. NOVEMBER MEETING**

- Mrs. Irvine informed everyone of possible November meeting. At this meeting Mrs. Chavez would give presentation on an update to our traffic impact fee.
- Mrs. Irvine would include presentation on the US24 PEL.

**8. AGENDA TOPICS FOR THE NEXT MEETING in DECEMBER**

- HAC annual schedule for 2019 discussion

- Mr. Vierzba express his wish not to be nominated for leadership position in January because he believes it is healthy for organizations to change leadership
- Mrs. Everitt would like to discuss the default subdivision program
- Mrs. Everitt asked, if possible, to present a report of all possible funds coming to DPW in 2019

## **ADJOURNMENT**

This meeting was adjourned at 11:17 a.m.

**The next HAC meeting will be on November 14, 2018 at the Centennial Hall**

Respectfully submitted,

Jana Nemeckova  
Admin Tech for Engineering / Board Liaison – Department of Public Works