

**HIGHWAY ADVISORY COMMISSION
MEETING MINUTES
January 16, 2019**

MEMBERS PRESENT: Tom Vierzba, Cheryl Everitt, Ed Houle, Richard Robertson, Daniel Ferguson, Michael James, Jean Meinzer, Jim Mesite, Larry Tobias

OTHERS PRESENT: Scot Cuthbertson (EPC DPW), Jennifer Irvine (EPC DPW), Troy Wiitala (EPC DPW), Jana Nemeckova (EPC DPW), Anthony Ramage (EPC DPW)

1. CALL MEETING TO ORDER

Chair Vierzba called the meeting to order at 9:00 AM

2. PLEDGE OF ALLEGIANCE

3. ABSENCES

Brian Galpin

4. MEETING MINUTES

MOTION (Mr. Robertson/Mrs. Everitt) to approve minutes of the December 19, 2018 meeting. **MOTION TO APPROVE CARRIED UNANIMOUSLY.**

5. COMMISSIONER/CITIZEN COMMENTS

- Mrs. Judy von Ahlefeldt (Citizen) expressed her concerns about proposed roads in Black Forest area due to the new developments. Specifically, the planned 180' ROWs (Right of Ways). She asked for the County Land Use Plan to be re-evaluated and possibly changed.
- Mrs. Jennifer Irvine informed all that the Planning and Community Development Department is working on overall masterplan update for the County. There will be a public input. The Major Transportation Corridor Plan will be updated. Mrs. Irvine also offered to meet with Mrs. Ahlefeldt in private to discuss further.

6. STAFF REPORTS

A. ADMINISTRATION

Scot Cuthbertson (Interim Executive Director, Department of Public Works)

- Mr. Cuthbertson thanked the DPW departments for all their work. DPW will continue to look at the priorities of the organization and continue to be efficient with the tax dollars DPW gets and provide efficient services to the citizens.

- DPW is in a process of hiring full Storm Water staff to prepare for compliance with the July Storm Water changes and regulations.
- DPW started process of hiring full Gravel Road Reclamation Crew and is ready to take care of gravel roads in more efficient/ better ways.
- Engineering projects continue.
- EPC DPW website will be updated and made more current.

B. DPW ANNUAL SUMMARY FOR 2018

Jennifer Irvine (County Engineer, Department of Public Works)

Troy Wiitala (Highway Manager, Department of Public Works)

- Significant progress has been made on Colorado Avenue project. At this time the estimated finish time is still June/July 2019. Project website: www.westsideavenueplan.com
- Galley Road Pedestrian Improvements: First phase of pedestrian's and ADA improvements is completed between Galley and Hathaway Dr. This area has school in it. Second phase will continue in 2019 on South Galley.
- Golden Lane Bridge Replacement: project was completed in 2018. It is currently an access to RV park and is identified as an entrance to Park and Ride in the future.
- Judge Orr CBC – Flood Recovery Project: culvert was fixed/ replaced in Fall of 2018.
- Las Vegas Bridge Drop Structure: drop structure was failing and endangered the bridge itself. The drop structure was designed, built and is now completed.
- South Academy Overlay: one of DPW's Tabor project. Shouldering and the overlay were completed.
- Old Pueblo Road Repair: road failed due to bad storm. The detour was 15 miles long in the rural area. The road has been fixed and is open, additional wing walls are planned to be finished in the spring/summer of 2019.
- Highway 105 Improvement Project: this project is still in Phase 1. DPW continues with the design and property acquisitions.
- I-25 GAP Project: ongoing project. Next Public meeting in Colorado Springs will be on January 17, 2019 at EPC DPW. Mrs. Irvine shared a flyer with everyone. Updates on this project: www.codot.gov/projects/I15COSDEN
- Asphalt Overlay program: in 2018 DPW completed 23.6 centerline miles with \$5.1 million budget. The plan for 2019 is to complete 32.6 centerline miles with \$6.1 million budget (estimated). In upcoming HAC meetings DPW will present the program details and list of roads.
- Concrete Maintenance Program: in 2018 DPW had \$2.6M budget and it is estimated to increase to \$3.0 in 2019.
- Graveling Maintenance Program: in 2018 DPW completed 13.77 centerline miles with \$80,000 budget. The tentative plan for 2019 is to complete 65.2 centerline

miles with the same budget. The final approved plan will depend on the new graveling program and resources.

- Dust Abatement Maintenance Program: in 2018 DPW completed 76.64 centerline miles with \$304K budget and the estimated plan for 2019 is to complete 75.79 centerline miles with estimated \$300K budget.
- Chip Seal Program: Highway and Engineering Staff are still working on more specific list for 2019. In 2018 DPW completed 25.64 centerline miles with \$750K budget.
- Engineering Staffing/ Manning: Currently Engineering has 33 Full time employees and will be adding 8 new storm water positions for 2019.
- Highway Staffing/ Manning: Highway has currently 125 Full time employees and 14 Vacant Full-time positions. DPW is posting and interviewing to fill these positions.
- This past weekend DPW had the first Snow event of this season. Most of snow accumulation in the Northern El Paso County.

QUESTIONS:

- Mr. Tobias asked if DPW awarded the contract to have all the County roads evaluated. Mr. Ramage informed all that contract was awarded and first report is expected end of January. The company is evaluating paved and unpaved roads in the County. DPW will share information when the report is processed.
- Mr. Mesite asked if the retirement of Kathleen Kraeger (CDOT Traffic Engineer) will have any effect on the speed limit signs on Marksheffel Rd? Mr. Irvine shared that she has reached out to the Engineer Mr. Easton and will set up meeting to follow up on few items. This concern is on the list.

7. NOMINATION OF LEADERSHIP POSITIONS

- Chair, Vice Chair and Second Vice Chair are nominated by HAC members.
- **Chair:** Cheryl Everitt was nominated, motion (Mr. Tobias, Mr. Robertson)
- **Vice Chair:** Larry Tobias was nominated, motion (Mrs. Everitt, Mr. Houle)
- **Second Vice Chair:** Richard Robertson was nominated, motion (Mr. Mesite, Mr. Tobias)

MOTIONS TO APPROVE CARRIED UNANIMOUSLY.

- Mr. Vierzba stated, that voting will be during the February HAC meeting and each officer, if elected, will serve for 1 year.

8. SUNSHINE LAW COMPLIANCE MEMO APPROVAL

Cheryl Everitt (Vice Chair, District 2)

- Mrs. Everitt read the compliance memo letter. With minor change, “changing monthly to bi-monthly”, letter was approved.
- The letter will be sent to Kristy Smart, Clerk to the Board Manager.

9. HAC (Highway Advisory Committee) ANNUAL SCHEDULE

Mr. Cuthbertson (Interim Deputy Director, Department of Public Works)

- Mr. Cuthbertson presented the 2019 HAC Annual Schedule. All items were discussed and the schedule was accepted.

10. AGENDA TOPICS FOR THE NEXT MEETING in FEBRUARY

- Any updates on Marksheffel Road speed limit signs, Boone Road speed limit signs and County Line Road speed limit signs?
- Can CDOT do a presentation/update on any/all projects in El Paso County? Possibly February or April HAC meeting ?
- Dash Cameras – any updates?
- Is the purchase program for 2019 for fleet finalized? And can Chris Reynold come in to present on the Average Fleet Age?
- Any updates on the extension Powers to I-25?
- Mr. Houle proposes a formal resolution for appreciation and thank you for all that DPW does.

ADJOURNMENT

This meeting was adjourned at 10:04 a.m.

The next HAC meeting will be on February 20, 2019 at 2880 International Cir., C/S

Respectfully submitted,

Jana Nemeckova
Admin Tech for Engineering / Board Liaison – Department of Public Works